

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 27 September 2018
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Derek Brown OBE (Chairman), Cllr Brian Dalton, Cllr Matthew Dean, Cllr Mary Douglas, Cllr Atiqul Hoque and Cllr John Walsh

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councils

Salisbury City Council

Partners

Wiltshire Police – John Hutchings
Office of OCC – Jerry Herbert
Wiltshire Fire and Rescue – Jason Moncrieff

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
20	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Derek Brown welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
21	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Cllr Sven Hocking • Cllr Ricky Rogers
22	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 5 July 2018 were agreed as a correct record and signed by the Chairman.</p>
23	<p><u>Chairman's Updates</u></p> <p>The Chairman had no announcements, however he accepted a letter from Mr Colin Duller, which related to a Council Housing Tenants matter. The Chairman agreed to give the matter consideration out of the meeting and feedback a response in due course.</p>
24	<p><u>Declarations of Interest</u></p> <p>The following declaration was declared:</p> <ul style="list-style-type: none"> • Cllr Mary Douglas noted for openness that in relation to item 11 – Youth Funding, she knew some of the people involved with the Bridge project, however would not benefit personally or financially from the project. Cllr Douglas took part in the debate and voted on this application.
25	<p><u>Information items</u></p> <p>The Board noted the following written Information Papers:</p> <ol style="list-style-type: none"> 1. Clinical Commissioning Group 2. Healthwatch Wiltshire

	<p>3. Wiltshire Council:</p> <ul style="list-style-type: none"> • Animal Licensing • Electoral Canvass • Electoral Review • Local Labour Market
26	<p><u>Salisbury Recovery Update</u></p> <p>Councillor Pauline Church - Cabinet member for Economy and South Wiltshire Recovery and Alistair Cunningham - Chair of the South Wiltshire Recovery Coordinating Group gave an update on the Salisbury Recovery, some of the points covered were:</p> <p>Salisbury - The good news is all City centre sites had now been handed back clean and were getting back to normal.</p> <p>Amesbury - Amesbury Baptist Church had been returned to its owners. The clean-up was underway at Boots pharmacy in Stonehenge Walk and at Charlie Rowley's home in Muggleton Road.</p> <p>The barricades along the river would come down on Sunday and those at Zizi in a few weeks.</p> <p>There had been some reports of dead ducks, these ducks were taken away for analysis and all cleared as the cause identified as a bacterial problem.</p> <p>Impact on Footfall:</p> <ul style="list-style-type: none"> • Before the second major incident, footfall in Salisbury had recovered to 4.2% below the 2017 figure • Footfall in Salisbury is 13.7% down compared to 2017 figure • Nationally – town centre footfall is steady at 0.1% below the 2017 figure • Recent retail survey identifies 17 retail units available - vacancy rate of 7.4%, national average is 11.1% (from BID) <p>Support to boost the economy:</p> <ul style="list-style-type: none"> • Our focus is on supporting businesses and boosting tourism and visitor numbers • From next Monday - October 1 – parking in council run city centre car parks will be free after 3pm until Christmas Eve • Five park and ride sites will be free Monday – Saturday • Around £3.6m has been provided to support the economy by the government, LEP and Wiltshire Council in financial support <p>Long term support boost to the economy:</p>

- **High Street**
Reposition the local economy to be more resilient and sustainable by revitalising and modernising the high street.
- **Culture**
Expand and diversify the market base, in particular the visitor market.
- **Perception**
Transform global perception of the city and replace associations of nerve agent with Salisbury's culture, heritage and retail offer as the quintessential medieval city.
- **Growth**
Set the recovery in the context of the wider development of the Salisbury/A303 Growth Zone (Boscombe and Boeing, Porton Science Park, A303, A36, Army rebasing)

Short term support to boost the economy:

- Cllr Pauline Church publishes a weekly blog
- Hosting and promoting range of events in 2018 and 2019
 - Salisbury Literary Festival - 16-22 October
 - Food and drink markets
 - Salisbury Christmas Lights switch on - Thursday 15 November
 - A Very Vintage Christmas at The Guildhall - Sunday 25 November
 - Salisbury Christmas Market - 29 November - 23 December
 - The OVO Energy Cycling Tour
 - National Armed Forces Day - 28-30 June

The following comments and questions were received:

- Recovery and your plans going forward are all about taking Salisbury back to a medieval city, but what are your plans to incorporate a low carbon future? Answer: We are working very closely with LEP, a low carbon future will be a part of that. There has been a lot of noise around carparking, but our park and rides are free, so people do not need to pay to park. Around growth, a lot of that will be low carbon. We want partners to put forward ideas on how we can develop the recovery plan. To help us drive the plan and how we can benefit from the returning military personnel, do get in touch and engage, to bring us some of your ideas.
- Cllr Walsh – The environment of the city is important, will Zizi have a more subdued paint job on the outside? Answer: It will have a relaxed background colour. We have asked LEP to think about spending funds on things that add value to the centre of Salisbury.
- Does this money have to spent by 2021? Answer: The plans we have are deliverable, the development partner is onboard. We have good quality names working with us to take space within the development were the library walk is.
- When working with an old city it is better to retain the old look, Salisbury has not always managed to do this. Building new shops is not helping.

	<p><u>Answer:</u> A market walk façade is to be retained.</p> <ul style="list-style-type: none"> • The figure of 13.7% drop in footfall is quite an eyeopener. Will the change in the free carparking to 3pm be a bit premature? <u>Answer:</u> We will keep an eye on the footfall to see impact. • Can we have a full list of the costs published at future area boards? <u>Answer:</u> This is something the Board will request for future updates.
27	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and circulated at the meeting.</p> <p>The following verbal updates were received:</p> <p>a) Salisbury City Council (SCC) - Cllr Matthew Dean updated on the following:</p> <ul style="list-style-type: none"> • A Food and Drink Festival to support the local traders would be held this weekend – with some amazing celebrity chefs in attendance. • Some successful community days had been held in the Friary, Harnham and Bemerton Heath, with over 1000 people in attendance. • The inaugural City Council car show was held in market square. Over 10,000 people attended this, and only cost a little over £1k to put on due to the level of commercial support. • Commencement of fixed penalty notices for litter enforcement had begun. • Freedom of the City had been awarded to the Royal Military Police • A new water fountain was due to be installed in the market square – This had come from customer and residents demand to reduce the amount of plastic we dispose of. • The Salisbury War Memorial would be cleaned. • The clean-up was complete in Queen Elizabeth gardens now and it had re-opened. Thanks to the parks teams who worked hard to aid this work. • A Business Support event was planned - Salisbury charter markets had had a rough time, both with the weather in March and then the poisoning. • The Armed Forces event would be one of the biggest in the calendar. <p>c) Police – Sergeant John Hutchings & Jerry Herbert Deputy PCC</p> <p>In addition to the written report in the pack, some positive news, the Special constabulary are our voluntary Officers, over the last three months they have provided the county of over 3000 hours of voluntary service, this equates to £28,000.</p> <p>Visibility and engagement are key focuses for us. We will try to send someone to represent the Police at events, where possible.</p> <p>We are running a knife amnesty at the moment, and have had 60 knives brought in to the 5 Rivers office.</p>

Questions:

- Will we ever see a holding unit for prisoners in the city? Answer: Our transgression to the community holding facility in Melksham has been quite successful.

Cllr Dean added that he had met with senior officers and it was clear that the policing model had changed and fewer people were held in custody than had previously been the case. The cost of a full time Custody Sergeant and a Welfare Officer would need to be taken from the budget for Community Policing, and this would see a reduction in the front line to look after the back office.

- Cllr Hoque – please to hear about the visibility aspect is this sustainable? Answer: That would depend on funding moving forward. At the moment it is something that we can sustain.

The Chairman asked that Thanks were passed on to the Community Officers.

Jerry Herbert – Deputy Police and Crime Commissioner. Started in roll on 1st August, to assist the PCC Angus Macpherson.

70% of his time was spent on community engagement, as it was important for them to understand issues around Wiltshire and Swindon.

Other areas of work focused on strategy, policy and resourcing. Police numbers for Wiltshire Police were at 931 at the start of the year, and had risen to 964. This was the first time that staffing numbers has gone up.

60% of the annual budget comes from central government, with 40% from local government. We need to ensure we are spending our money in the best way we can.

Questions:

- What are you doing with young people to educate them – a lot of our crime comes from teenagers, so you need to get the schools involved. Answer: It is central to a lot of what we want to achieve. There are small steps for some of these young people to move on to crime. Often young people from chaotic backgrounds need help. The police do have a very comprehensive youth engagement package. We have been this week to the college with our knife amnesty and we do work with all ages.

d) Fire – Jason Moncrieff – Circulated written update at the meeting

Next week is home safety week, this ties in with International Older Peoples day. More information was available on the website.

Operationally, there had been 90 incidents in July and 76 in August.

During the poisoning incidents we still maintained cover for the rest of the city.

A recent recruitment drive had brought in four new retained officers in Salisbury and three whole time Officers, with one apprentice being offered a position on blue watch in Salisbury.

Cllr Dean thanked the Police and the Fire Service for all they had done during the poisoning incidents, as they had worked long hours, and some had needed to give up their leave to cover the cordons.

e) Salisbury BID – written update circulated at the meeting read out by the chair:

Christmas in Salisbury:

A strong Christmas trading period is imperative for many of our business members, and therefore the BID team are working hard behind the scenes to bring additionality to Christmas in Salisbury this year.

Following BID's successful application to the government's recovery funds, BID have secured additional funding to help with this.

As well as the Salisbury Christmas Market, the BID will be bringing a real ice rink to the Guildhall Square for locals and visitors to enjoy this Christmas.

BID is also bringing a trailer stage to the Square which will host live music every Thursday, Friday and Saturday evenings from 29th November – 22nd December.

The Salisbury Nutcracker Trail returns to the city on 29th November and will run until 6th January. Find the names of the 10 6.5ft Nutcracker Kings located in the city centre and enter the draw to win a £250 Salisbury Gift Card.

BID is also working closely with VisitWiltshire to ensure the city is promoted and marketed to attract visitors.

To find about more about Christmas events in Salisbury, visit www.salisburychristmasmarket.co.uk

Salisbury CCTV:

Ownership of the CCTV system for Salisbury has been passed from Wiltshire Council to Salisbury City Council.

Salisbury Citywatch, which is jointly funded by Salisbury BID and Salisbury City Council, will be operating the system on behalf of the council with immediate effect.

The CCTV system operates 24 hours a day, 7 days a week. A team of volunteers will begin to monitor the system at key times

	<p>Salisbury Gift Card: BID launched the Salisbury Gift Card in June. It is a pre-loaded gift card which helps to keep spend in the city-centre and support our businesses.</p> <p>It works in the same way as a store gift card but can be spent in over 100 Salisbury city-centre businesses. The Salisbury Gift Card can be purchased from the Information Centre, Salisbury Playhouse, Salisbury Museum or online at www.salisburygiftcard.co.uk (delivery is free!)</p> <p>It makes the perfect gift for all occasions – Christmas, birthdays, teacher gifts, employee rewards, customer incentives, thank you presents and more. Give a Salisbury Gift Card and help support our businesses.</p> <p>Great British High Street Award: Run by the Ministry of Housing and Communities & Local Government, the Great British High Street Awards celebrates achievements on our high streets.</p> <p>Salisbury’s application was submitted by Salisbury BID in recognition for its unique shops, community spirit and resilience since the tragic events in the city this year.</p> <p>f) Community Engagement Manager – Karen Linaker</p> <p>Stonehenge was planning to celebrate acquiring the stones 100 years ago, they will be having a tea party and looking to welcome a group of 100 year olds.</p> <p>g) Air Quality Group – paper circulated at the meeting</p> <p>The Chairman gave thanks to Margaret Willmott who was a long serving member of the group and had recently stood down due to ill health, thanks to her for all she has done over the years.</p> <p>The recommendations detailed in the report circulated at the meeting were considered by the Area Board.</p> <p><u>Decision</u> The Area Board approved the recommendations of the Air Quality Group.</p>
28	<p><u>Health & Wellbeing Group Update and Funding</u></p> <p>Cllr Walsh introduced Irene Kohler, the Older Persons Champion for the Area Board, who provided information on the Silver Sunday event.</p> <p>The Board had supported the idea to hold an event to run alongside the Older Persons week. We came up with a fortnight of events for older people. Leaflets</p>

	<p>on the Silver Sunday event programme were circulated at the meeting.</p> <p>Irene gave thanks to Cllr Walsh, Jeremy Nettle, her son and Anne Trivett in helping with the development of the leaflets to promote the events. It had been realised that older people need hard copy leaflets. She also thanked Karen Linaker for her input and the local organisations such as Alzheimer's support and Age UK.</p> <p>The concept of a celebration by older people has been well received and we hope it will happen again.</p> <p>Cllr Douglas praised Irene, adding that getting older was something that happened to us all. This was a beautiful leaflet and the variety of the activities and the variety of the groups that you targeted was very well done.</p> <p>Cllr Walsh added that Irene did a commendable job as the Older Persons Champion.</p> <p>The Board noted the minutes of the last meeting, held on 17th September, and considered the recommendations for funding as detailed in the report.</p> <p><u>Decision</u> The Secret Garden was awarded £500 for an exhibition at the Library to raise awareness of the project.</p> <p><u>Decision</u> Safer Salisbury Group was awarded £400 for an Autism themed event in 2019.</p> <p>The application from Alabare had been withdrawn.</p> <p>Cllr Hoque noted that the plan to make Salisbury a dementia friendly city, was progressing, with all businesses becoming dementia friendly.</p>
29	<p><u>Community Area Grants</u></p> <p>The Board considered one application for funding from the Community Area Grants Scheme, as detailed in the pack.</p> <p><u>Decision</u> Junior Parkrun was awarded £3,000 (£2,780 youth funding and £220 from Capital) towards the setup of a new Junior Parkrun. <u>Reason</u> – The application met the Community Area Grants Criteria 2018/19</p> <p>The grant would fund the £3,000 registration fee (£500 of which was coming</p>

	<p>from the city council) and £500 for equipment.</p>
<p>30</p>	<p><u>Youth Update and Funding</u></p> <p>Karen explained that Wiltshire college had hosted the youth meeting this time, with 12 young people in attendance to discuss the funding bids. A total of 67 young people had commented over the last year and it felt that they were more confident and vocal because we go to their schools and colleges. Their teachers were also involved, whilst there were some upsides, the only down side was that I no longer have a core of young people to call upon for youth events.</p> <p>The Board had approximately £8,000 left in the youth budget for 2018/19.</p> <p>The Board considered the funding requests to the Youth Budget, as detailed in the attached report.</p> <p><u>Decision</u> Phoenix Stars Cheerleaders was awarded £2,500 towards the 2020 Florida Fund.</p> <p><u>Decision</u> The Pounds Arts Trust Ltd was awarded £2830.60 towards the Wiltshire Voices Salisbury Project.</p> <p><u>Decision</u> The Bridge Youth Project was awarded £1,400, towards the Mentoring Scheme.</p> <p>The Chairman gave thanks to Karen for the work she did with the young people in the new format of engagement, adding that he felt it was far more valued.</p>
<p>31</p>	<p><u>Councillor Initiative - Street Signs Project</u></p> <p>The Board considered the Councillor Initiative put forward by Cllr Sven Hocking. In his absence, Cllr Dean spoke on the application.</p> <p>The Board had agreed that it was important to make sure the City was as accessible as possible, and having street name plates was a part of that.</p> <p>Cllr Hocking has used CATG funding to employ someone to repaint some signs, under phase one of the project. He was now at the next phase where Highways would need to be used to carry out replacement and repairs. This work was no longer part of the responsibility of Highways, and so the Board would need to allocate funds to carry it out.</p> <p>Cllr Dalton queried an old Victorian law, which stated that this type of repair and maintenance was is in their statutory duty to maintain street names. He felt that</p>

	<p>WC should be made to fund this instead of the Area Board.</p> <p>Cllr Walsh added that Highways only had so much money, so other things were prioritised.</p> <p>Cllr Hoque asked whether the proposed list of works could be re-visited, as he felt it was not proportionate for the areas, and it should be divided among all the wards.</p> <p>Cllr Dean explained that the list comprised of the current ones reported on the app, and those that were previously put forward by Board Members when invited to do so last year.</p> <p>Cllr Douglas noted that she and the city councillors drove around their patch, to identify signs that needed replacing, and that she had more than 6 so hoped next time the rest would also be done.</p> <p><u>Decision:</u> The Area Board approved the allocation of £10,000 to the Street Sign Councillor Initiative. To fund repair/replacement work to street nameplates in the following Salisbury Community Area divisions:</p> <ul style="list-style-type: none"> - Bemerton Heath - St Francis & Stratford and - St Martin's & Cathedral divisions
32	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 8th November 2018.</p>